

Advanced Placement Requirements/Reminders

Things to Do Before Exam Day

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(1) All students MUST be able to log into their College Board account linked with their AP Classroom. If they forgot their password, please have them click "Forgot Password". If that still does not work, they will need to call the Student Helpline to reset it. 888-225-5427

(2) All students MUST link their **personal email address** to their College Board account, if not already done so. DO NOT create a new account and DO NOT use your school issued email address.

Directions to change email address:

- Log into your College Board account.
- Click your name on the top right corner.
- Click account settings
- Scroll down to email. Change to personal email
- Scroll down and hit Update

(3) Students must link their College Board account to Gainesville High School.

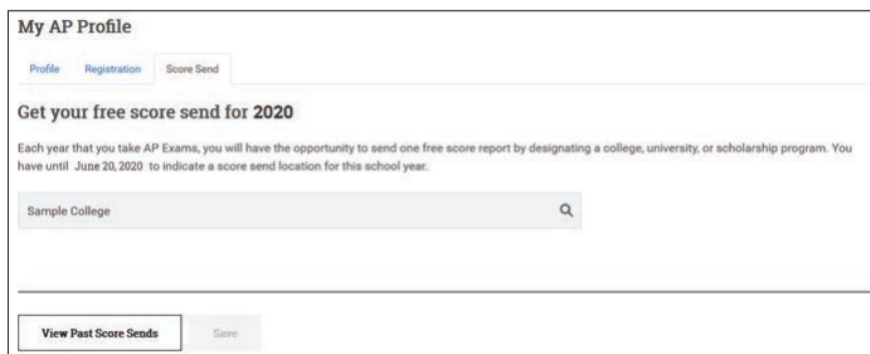
Directions to link your account to GHS:

- Log into your College Board account
- Click My AP Profile
- Click Registration Tab
- Scroll down to school – make sure it says Gainesville School code is 111385
- Scroll down and hit Save

(4) **Seniors** – The deadline to send your ONE free score report to the colleges of your choice is June 20th. To send them, log into your College Board account, click My AP Profile then the tab at the top labeled Send Scores. Deadline to send your free score report is June 20, 2020

Directions to Send Scores:

- Log into your College Board account.
- Click My AP Profile
- Click Score Send
- Search the College/University name
- Hit Save



The screenshot shows the "My AP Profile" page with three tabs: "Profile", "Registration", and "Score Send". The "Score Send" tab is active. Below the tabs, there is a heading "Get your free score send for 2020" followed by a paragraph: "Each year that you take AP Exams, you will have the opportunity to send one free score report by designating a college, university, or scholarship program. You have until June 20, 2020 to indicate a score send location for this school year." Below this text is a search input field with the placeholder text "Sample College" and a magnifying glass icon. At the bottom of the page, there are two buttons: "View Past Score Sends" and "Save".